

VACANCY

The Embassy of India, Tel Aviv is seeking individuals for the post of temporary Chauffeur

Last date for applying: 13/08/2018

Position : Temporary Chauffeur

Working Hours: 0830-1730 hrs (Monday to Thursday) and 0830-1430(Friday) (5 days a week). Selected candidate should be willing to work beyond prescribed office hours and on weekends/holidays, as and when need arises for which he will be entitled for Overtime Allowance.

Salary: NIS 5925 plus travelling Allowance of NIS 26.40 per working day

Qualifications Required:

Experience: Minimum 2-3 years driving experience in Israel.

Language: Clear understanding and ability of Basic English and Hebrew.

How to apply:

Interested applicants must submit the following:

- i) Detailed CV/Resume with a Cover letter
- ii) Copy of Israeli driving license
- iii) Filled Pro-forma Application Form
- iv) Passport size photograph
- v) Duplicate copy of Education Qualifications and Work Experience
- vi) References (if any)

N.B: This is purely a temporary appointment and applicant cannot make any claim on his/her part to be absorbed in the Embassy and/or to be treated as a permanent employee of the Embassy.

Submit your application to:

The Head of Chancery

Embassy of India

140, Hayarkon St, TelAviv

Email: fs.telaviv@mea.gov.in; hoc.telaviv@mea.gov.in

Tel. No. 037620700 (For enquiries between 0930 hrs to 1700 hrs)

Please note: Only those candidates suitable for the position will be contacted.

**Embassy of India
Tel Aviv**

**PROFORMA OF APPLICATION FORM
For the position of Temporary Chauffeur**

1. Name :
2. Nationality :
3. Date of Birth:
4. Current Address:
5. Contact Number:
6. Language Proficiency:

Language	Level of Proficiency (Speaking/reading/writing)	Relevant certification (if any)
English		
Hebrew		
Mention others (if any)		

7. Academic Background:

S.No.	Institution name	Degree/courses	Year	Achievement(s)

8. Work Experience:

S.No .	Organization name	Duration	Position	Remarks

Place:

(Signature of the applicant)

Date:

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The Embassy urgently requires a chauffeur on a temporary basis. Interested candidates are requested to visit the Embassy website <http://indembassyisrael.gov.in/> ->E-Citizen/tender -> Notice/tenders link (<http://www.indembassyisrael.gov.in/alltenders.php>) for detailed information or can call on tel No-037620700 [0930-1700 hrs (Monday to Thursday) and 0930-1400(Friday)]